



for children with heart disease

## Volunteer Position Description

**Position Title:** Grant Researcher

**Purpose of Position:** To assist the Odayin office with fundraising by researching potential grant sources, no grant writing required

**Location:** Volunteer assignment can be completed remotely from home or at the Stillwater based Camp Odayin office during business hours

**Responsibilities:**

- Research potential funding sources using leads identified by the Camp Odayin office
- Utilize the internet and/or make phone calls to elicit information from companies and foundations
- Represent Camp Odayin in a professional and positive manner
- Communicate findings to the Camp Odayin office

**Qualifications Needed:**

- Ability to work independently
- Excellent communication and phone skills
- Competency to navigate and utilize the internet

**Benefits to the Volunteer:**

- Inclusion in Camp Odayin volunteer events
- Flexibility to work from home
- Support and guidance from the Camp Odayin office

**Benefits to Camp Odayin:**

- Help tackling a long list of possible funding sources
- Possible identification of resources to expand programming to more children with heart disease
- Growth within our fantastic family of volunteers!

**Commitment:**

No long term commitment required; ongoing and one time opportunities available

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